

Student Catalog Addendum

This catalog addendum amends both the Code of Student Conduct on pages 27-28 and the contact information for Nevada Commission on Postsecondary Education (CPE) on page 31 of the 2019 Student Catalog, Rev 2-2019.

Code of Student Conduct

LVC seeks to create an environment that promotes integrity, academic achievement, and personal responsibility. The LVC community should be free from violence, threats and intimidation, and the rights, opportunities, and welfare of students, faculty, staff, and guests must be protected at all times.

To this end, the LVC Code of Student Conduct sets forth the standards of behavior expected of students as well as the process that must be followed when a student is accused of violating those standards. Reasonable deviations from the procedures contained herein will not invalidate a decision or proceeding unless, in the sole discretion of the School, the deviation(s) significantly prejudice the student.

The Campus Director (or designee) is responsible for appropriately recording and enforcing the outcome of all disciplinary matters.

Conduct Affecting the Safety of the Campus Community

LVC will take all appropriate actions to protect the safety and security of our campus community. Every student has the right to fair and reasonable treatment. No one may be excluded on the basis of disability, race, ethnicity, national origin, creed, gender, age, sexual orientation, economic status, or other protected status. A student whose conduct the Campus Director (or designee) reasonably believes to be a threat to the health/safety of any person or a significant threat to the property of any person will be immediately suspended. Examples of such conduct may include:

- Possessing alcohol or other intoxicants, drugs, firearms or other weapons, explosives, dangerous devices, or dangerous chemicals on school premises
- Theft
- Vandalism or misuse of the school's or another's property
- Harassment or intimidation of others, including bullying or cyberbullying
- Endangering yourself or others, infliction of physical harm
- Any other behavior deemed inappropriate or disruptive by the school

If the school determines that the student's behavior may have violated this Code, but does not warrant a suspension or dismissal, the school will promptly provide the student with a written warning. Multiple written warnings may result in a suspension or dismissal.

Conduct Affecting Student Learning

Disciplinary action, including suspension/dismissal, may be initiated against any student based upon reasonable suspicion of involvement to commit or commission any of the following:

- Cheating, plagiarism, fabrication or other forms of academic dishonesty
- Falsifying, or altering documents; misusing documents, funds, or school property
- Disruptive actions, including:
 - Use of cell phones or other electronic devices for voice or text communication in the classroom, unless permitted by the instructor
 - Use of any device to make an audio, video, or photographic record of any person while in class, on campus, at off-campus sponsored activities or events, and housing without that person's prior permission
- Failure to comply with school policies or directives from faculty or staff
- Any action that interferes with the learning environment or the rights of others

While students have the right to freedom of expression, including the right to dissent, protest, or articulate exception to the material and assessments offered in any course, this expression cannot interfere with the rights of others, hinder instruction, or disrupt the process of the school. Students have a responsibility to express ideas in a safe and respectful manner.

SUSPENSION

A student may be suspended for any of the violations listed in this catalog under Rules of Conduct, Attendance Policy, and Satisfactory Academic Progress, failure to meet financial obligation or other performance or behavior problems. The

Campus Director (or designee) will make the determination as to whether the severity of the violation warrants suspension. Students are suspended for a specified period of time. The length of the suspension period will be determined by the Campus Director (or designee) based on the severity of the violation and communicated in writing to the student at the time of suspension (see Inquiry of the Campus Director below). Students may appeal a suspension using the Appeal Process described later in this catalog. If an appeal is unsuccessful, the student must re-enroll by filling out a new enrollment agreement after the suspension period.

TERMINATION

Termination actions are for situations which warrant more severe action than suspension. Depending on the severity of the situation, students may be terminated due to violation of the School's rules in the areas of theft, cheating, illegal drug use, or behavior, and/or for more than one suspension or unsatisfactory academic progress violation. The Campus Director (or designee) will make the determination as to whether the severity of the violation warrants termination (see Inquiry of the Campus Director below). Students who are terminated from the School and whose appeal is denied cannot re-enroll at LVC.

Limitations on Students with Pending Disciplinary Matters

Any student with a pending disciplinary matter shall not be allowed to:

- Graduate or participate in graduation ceremonies; or
- Engage in any other school-related activities determined by the school

Additionally, if a student withdraws from school at any point during the disciplinary process, the student is not eligible for readmission or transfer to another campus prior to resolving the outstanding disciplinary issue. Disciplinary matters are addressed in accordance with written policies and procedures and follow accreditor standards and expectations.

Inquiry by the Campus Director

If the Campus Director (or designee), in his or her sole discretion, has reasonable cause to believe that a student has violated the Code of Student Conduct, the Campus Director (or designee) shall conduct a reasonable inquiry by contacting the student, and other relevant knowledgeable persons about the alleged violation to include, but not limited to, fellow students, and school faculty and staff, so as to determine an appropriate course of action. If the Campus Director (or designee) determines that a violation has not occurred, no further action shall be taken.

Conduct that does not Result in Suspension or Dismissal

If the school determines that the student's behavior may have violated this Code, but does not warrant a suspension or dismissal, the school will promptly provide the student with a written warning. Multiple written warnings of two or more, may result in a subsequent suspension or dismissal.

Conduct Resulting in Suspension or Dismissal and Appeal Process

If the school determines that a student's behavior should result in a suspension or dismissal, the school will promptly provide the student with a written notice of:

- The conduct resulting in the suspension or dismissal;
- The specific penalty being imposed;
- The student's right to submit a written appeal within five calendar days of the date of the written notice following the Appeal Process outlined in this catalog.

RECORD OF DISCIPLINARY MATTERS

All records of suspensions and terminations shall be kept in accordance with the Record of Disciplinary Matters referenced in this catalog

Nevada Commission on Postsecondary Education (CPE) Contact Information

CPE Student Catalog Notice – Complaint Procedure

Students may also contact and file a complaint with the State of Nevada Commission on Postsecondary Education from the following mailing address.

Commission on Postsecondary Education
2800 E. St. Louis
Las Vegas, Nevada 89104
Phone: (702) 486-7330
www.cpe.nv.gov